

Professional Development Activity Request

Date 9/4/2018

Activity Request submitted by: Jennifer Blinzler Distict _____
(name) (school)

Activity aligns with:
1 District CSIP Goal: Increase student achievement and performance.
 _____ Building SIP Goal: _____

Activity Focus Area(s):
 Literacy Curriculum Technology
 At-risk Mathematics Instructional Strategies/Improvement

Funding Source(s): _____ Approved by: (Both the PD rep and principal must sign)
 Building _____ Bldg. PD rep _____
 Department--- Dept. name _____ Bldg principal _____
 Special Projects (District PD funds)

Professional Development Activity Description

List name of activity and briefly describe : The NCTM regional conference in Kansas City is designed to help math educators improve knowledge and skills, connect and share with peers from around the area, collect activities to engage students, and learn from educational leaders. ***buildings pay 1 day sub***
A conference of this caliber from a national organization such as NCTM rarely comes to the area, allowing us to have teachers access to high level professional development with no travel or hotel costs. Teachers are committing to attending the conference on Saturday as well, at no cost to the district.
 Location Kansas City, MO Date of activity November 1 - 3, 2018

Participant names Bre Kratzer (Bingham, 8th), Robin Tucker (Bingham SPED), Morgan Rodecap (Bingham 8th), Amanda Layman (Bridger 6th), Abby Kuntz (Bridger 6th), Jeremy Moreland (WCHS, College Alg), Jodi Donald (WCHS Alg 2), Daneh Lindley (Nowlin 8th), Jennifer Wiltz (Nowlin 6th), Jennifer Stutzer (THS Calc), Christine Newton (VHHS Alg 2), Jennifer Blinzler (coach)

Substitute Salary
 Substitute costs (\$95 per day w/benefits)
X X 95.00 = \$ 0.00
 # of subs # of days \$95.00 Total

Required Forms (Must be attached to this request)
 Authorized Leave Form *
 (A separate form must be completed for each participant)

Staff compensation
 Stipend (\$25 per hour w/benefits) 0.00

Time Sheet
 (A separate time sheet must be submitted for each participant)

Purchased Services
 Airfare (total \$) 0.00
 Registration* (Total amount) 3,780.00
 Lodging** (Total amount) 0.00
 Consultant Fee 0.00

Travel Request/Reimbursement Form
 Travel Request/Reimbursement Form * Please include copy of registration
 Travel Request/Reimbursement Form** You will need to make your own hotel reservations.
 Consultant Form

Materials/Supplies 0.00 3668.
Grand Total: \$ 3,780.00

Request for Materials and Supplies Form

Expense Summary:

_____	Cost	_____	Fund
_____			Building funds
_____			Department funds
_____			Special Projects

Activity:
 Approved
 Not approved

Dr. Elizabeth Savidge

Building Name: District (Math) Activity Date: November 1 - 3, 2018

Please provide a brief description of your building activity including your plan for sharing. Teachers will receive innovative ideas they can immediately use, updates on classroom best practices from recognized innovators, in-depth discussion about the latest education resources, and knowledge-sharing with like-minded peers. Teachers will share their learning at cross district meetings, in building collaboration meetings, as well as use it to inform our curriculum updates in secondary math courses.

Criteria for High-Quality Professional Development

**Mark all that apply to the activity described above.*

Part I: High-quality professional development:

- actively engages teachers, over time.
- is directly linked to improved student learning so that all children may meet the Show-Me Standards at the proficient level.
- is directly linked to district and building school improvement plans.
- is developed with extensive participation of teachers, parents, principals, and other administrators.
[*Parent participation may be at the CSIP level]
- provides time and other resources for learning, practice, and follow-up.
- is supported by district and building leadership.
- provides teachers with the opportunity to give the district feedback on the effectiveness of participation in this professional development activity.

Part II: Some types of activities that might be considered high-quality professional development if they meet the above requirements are:

- study groups.
- grade-level collaboration and work.
- content-area collaboration and work.
- specialization-area collaboration and work.
- action research and sharing of findings.
- modeling.
- peer coaching.
- vertical teaming.
- other _____

Part III: Topics for high-quality professional development may include:

- content knowledge related to standards and classroom instruction.
- instructional strategies related to content being taught in the classroom.
- improving classroom management skills.
- a combination of content knowledge and content-specific teaching skills.
- the integration of academic and vocational education.
- research-based instructional strategies.
- strategies to assist teachers in providing instruction to children with limited English proficiency to improve their language and academic skills.
- strategies to assist teachers in creating and using classroom assessments.
- instruction in the use of data to inform classroom practice.
- instruction in methods of teaching children with special needs.
- instruction in linking secondary and post-secondary education.
- involving families and other stakeholders in improving the learning of all students.
- strategies for integrating technology into instruction.
- research and strategies for the education and care of preschool children.
- research and strategies for closing achievement gaps between diverse groups of students.
- other _____

Please make a copy of this completed form for your records.